



## TRANSIT DEPARTMENT

970.668.0999 ph | 970.668.4165 f  
Box 2179  
www.SummitState.com

0222 County Shops Rd. | PO  
Frisco, CO 80443

### **SUMMIT COUNTY TRANSIT BOARD**

Wednesday, March 27, 2019, 8:15 a.m.

#### **SUMMARY MINUTES**

#### **I. CALL TO ORDER**

The Meeting of the Summit County Transit Board on Wednesday, March 27, 2019 was called to order by Chair, Kent Willis, at 8:15 a.m. in the Loveland Room of the Summit County Community Center, 0151 Peak One Boulevard, Frisco, Colorado.

#### **II. ROLL CALL**

Board Members present and answered to the roll call were:

Kent Willis, Chair – Town of Frisco  
Tom Daugherty – Town of Silverthorne  
Cindi Gillespie – Copper Mountain Ski Resort  
Bentley Henderson – Summit County (Alternate)  
Elisabeth Lawrence – Summit County  
Patrick O’Sullivan – Arapahoe Basin Ski Resort  
Ted Pilling – Upper Blue Basin (At Large Member)  
Jen Pullen – Town of Breckenridge  
Ryan Thomas – Breckenridge Ski Resort

Staff present were as follows: Curtis Garner, Transit Director; Geoff Guthrie, Operations Manager; Bruce Camping, Planner; and Vivian Pershing, Administrative Assistant.

Additional Attendees: Kevin Yoder, General Manager, First Vehicle Services and Tom Koehler, Founder, Our Sustainable Voice.

#### **III. APPROVAL OF AGENDA**

The minutes from the February 27, 2019 Summit County Transit Board Meeting and the March meeting agenda were reviewed. A motion was made by Cindi Gillespie and seconded by Jen Pullen to approve the minutes. A motion was made by Ms. Gillespie and seconded by Patrick O’Sullivan to approve the agenda. Both motions passed unanimously by the board present.

#### **IV. RECOGNITION OF GUESTS AND PUBLIC COMMENTS**

Tom Koehler, Founder, Our Sustainable Voice, was welcomed again as a guest.

#### **V. REGULAR MONTHLY UPDATE ITEMS**

##### **A. Financial Report**

Curtis Garner discussed the February Transit Budget Report in detail, focusing on current operating expenditures, services, staffing and maintenance. Chair Kent Willis asked for questions. As none were offered, the Financial Report was approved unanimously by the board present.

## **B. Operations Report**

Mr. Garner discussed the February Transit Operations Report in detail, focusing on current fixed-route passenger counts, ridership changes by route, operating expenditures, current mass transit sales tax receipts and staffing levels. The Operations Report was approved unanimously by the board present.

## **C. Maintenance Report**

Kevin Yoder reviewed maintenance staffing, work orders, preventive maintenance, bus availability, road calls and costs. The Maintenance Report was approved unanimously by the board present.

# **VI. NEW BUSINESS**

## **A. Commuter Routes Fare Structure**

Mr. Garner discussed the background of fares being charged on the Lake County commuter route, as a portion of the service miles and hours taken place outside of Summit County. Fares proposed for the new Park County Commuter service are for the same reason. Staff recommendations on fares was reviewed as well as, electronic fare collection, costs and cashless systems.

## **B. Transit Board Member Terms**

Mr. Willis reviewed beginning and ending 2-year terms for Transit Advisory Board members on odd and even years adopted with Resolution 2004-24. The Summit County BOCC would approve new and returning members once per year prior to July 1, during May or June sessions. Five of the Transit Advisory Board members have terms beginning and ending during odd-numbered years; seven members in even-numbered years. The Board Bylaws were reviewed of electing a chair person and a vice chair each year at the July meeting.

## **C. DoubleMap Update**

Mr. Garner reported the on-board next stop annunciation is stable on most routes, noting the Wilderrest and Boreas Pass routes need areas of annunciation updates. The next phase is to use tablets for passenger counting.

## **D. 2017-19 Fund Revenues and Expenditures Report**

Mr. Garner reviewed the actual Transit fund balances in 2017-2018 and 2019 budget. Mr. O'Sullivan inquired of the Grant Revenue. Mr. Garner responded it regarded the funds for the Frisco Transit Center. Mr. Henderson reported projects have gone out to bid.

# **VII. ADJOURNMENT**

The monthly meeting was adjourned at 9:30 a.m.